

THE ECLECTIC WAREHOUSE

## Frequently Asked Questions for The Eclectic Warehouse Venues

- How many venues do you have? Is each venue private? We have 6 venues and each venue is independent of the other. The Warehouse, The Banquet Hall and the Ballroom are all located in downtown Eclectic. The Woodlands and the Music Barn are about ½ mile from downtown. Lakewood is 8 miles from downtown Eclectic and sits on Lake Martin.
- How many people does your venue hold? We have venues that can hold up to 800 guests. We have a venue for any size event.
- Is my date available? We have 6 venues and it is very likely that we have a date for you!
- Why are you so reasonably priced? It is our mission to serve you and the town of Eclectic by bringing people together for sacred events and family fun.
- **Do you require certain vendors or can we use our own?** We allow our clients to choose their own decorations, vendors and helpers. This allows for creativity, family engagement and adding those special touches to truly make a wedding or other special event uniquely yours. Plus, we are always happy to share vendor ideas if you need assistance.
- **Do you allow dogs and cats to be part of a wedding ceremony?** Of course! We once had a bride ask if she could ride her horse down the aisle! We just request that someone is waiting in the wings to care for these special guests once they finish their part in the works.
- What is your alcohol policy? We do allow alcohol but have a few guidelines around alcoholic beverages and event insurance when guests have access to unlimited alcohol. Ask us for a copy of these guidelines.
- **Do you provide tables, chairs and linens?** Yes, we provide tables and chairs at our indoor venues. We do not provide linens but can give you some ideas for finding them. The Music Barn includes pews but no tables.

- What is your booking process? First off, we require a phone intake to get to know you better and gather the information we need to generate your contract via Docusign. Then we collect the first payment 50% of the facility fee or package. Then the place is officially yours.
- Can we visit the venue after we book? Yes, we allow you to come back as often as you want to do measurements, take photos, etc. You simply book an appointment for a time when that venue is open.
- Is there plenty of parking? Thankfully there is and it is free! There are three public lots close by and plenty of street parking.
- **Do you provide set up or decorative services?** At the Warehouse, we have an optional fee for "Set Up" which includes setting up the tables and chairs but not the staging furniture. The cost is based on your number of guests. You can request "Set Up" at the Banquet Hall and Ballroom for a small fee. We do not decorate but can share some resources if you are interested. We are told that our venues are quite beautifully set up to add your own personal touches.
- Are we allowed to use candles in the venues? Yes, we do allow candles we ask that you are extra careful both indoors and out.
- Are we allowed to use the outdoor courtyard at The Warehouse for our ceremony? Yes, we highly suggest it or you can even use the outdoor deck. Just let us know of your plans and we will help you with the details.
- What is the cost for a photoshoot? If you book a venue with us, we will be happy to schedule a time for you to bring your photographer for a photoshoot at no charge. Consider The Warehouse, The Banquet Hall, The Woodlands or the Music Barn or any of our venues as long as these facilities are not booked.
- **Do you have overnight accommodations?** We have three overnight accommodations: The Pond Cabin, the Eclectic Cottage and our cabin on Lake Martin. Ask to receive an info sheet for each one describing the amenities.
- Are there changing rooms for the bride and groom? The Eclectic Warehouse and The Woodlands have a dressing area for both the bride and groom. The Eclectic Ballroom has a bride's changing room and if not rented, one for the groom. Our three accommodations are close by our venues and families love to use them for getting ready and as "base camps".
- What do families enjoy the most about your venues? We get rave reviews about the lighting, natural beauty, décor, size and historic value of our venues. We are particularly noted for our customer service and ease of facilitation. We have even had folks comment on how peaceful our venues are both indoors and out. We love what we do and we think it shows!

The Eclectic Warehouse Venues, Aubrey T Hornsby, Proprietor Happily located in downtown Eclectic - www.theeclecticwarehouse.com 303.944.0700 cell <u>athornsby@comcast.net</u>